

## Regulations

1. The Newsletter service is provided by GPD Limited Liability Company Limited Partnership based in Poznań at Roosevelta 18, 60-829 Poznań, email: [new-business@gpd.com.pl](mailto:new-business@gpd.com.pl) (hereinafter referred to as the Administrator) under the terms set out in these Newsletter Regulations.
2. As part of the Newsletter, the Administrator will send commercial information via email to the address provided by the user.
3. Before subscribing to the Newsletter service, the User should read the content of these regulations.
4. Using the Newsletter is voluntary and free of charge.
5. A condition for using the Newsletter service is that the User has an active email account and access to the internet.
6. To use the Newsletter service, the User must express consent to receive the Newsletter by:
  - a. Visiting the website [www.gpdfilmstudio.pl](http://www.gpdfilmstudio.pl)
  - b. Reviewing the information regarding the processing of personal data found in the "Contact" section
  - c. Entering a valid email address to which the Newsletter will be sent
  - d. Giving consent to receive the Newsletter by checking the appropriate checkbox
  - e. Logging in with the given email address from the form f.
  - f. Clicking the confirmation link to subscribe to the Newsletter, included in the automated email sent by the Administrator.
7. Clicking the confirmation link subscribes the User's email address to the Newsletter service from that moment forward.
8. The User may unsubscribe from the Newsletter service at any time, without giving a reason and free of charge, by clicking the link located in the footer of each email sent as part of the Newsletter.
9. The User may also unsubscribe from the Newsletter at any time, without giving a reason and free of charge, using the form available below in the Newsletter Regulations.
10. The removal of the User's email address from the mailing list and the cessation of sending the Newsletter to the provided email address will occur immediately, but no later than 30 days from the date of resignation submission.
11. Complaints regarding the Newsletter can be submitted via email to: [new-business@gpd.com.pl](mailto:new-business@gpd.com.pl).
12. Complaints should include, in particular: a description of the issue the complaint relates to, the email address provided during the Newsletter subscription, and either an email address or a physical address for correspondence to which a response to the complaint should be sent.

13. The complaint will be resolved within 14 days from the date of its submission. The User will be informed of the complaint's outcome according to the data provided in the complaint submission.
14. These Regulations are available free of charge at [www.gpdfilmstudio.pl](http://www.gpdfilmstudio.pl) in a form that allows for obtaining, playing back, and storing the content of these Regulations using the IT system used by the User.